

FOR INFORMATION

PUBLIC

OPEN SESSION

TO: University Affairs Board

SPONSOR: Sandy Welsh, Vice-Provost, Students

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PRESENTER: same as above

CONTACT INFO:

DATE: November 14, 2017 for November 20, 2017

AGENDA ITEM: 2

ITEM IDENTIFICATION:

Annual Report on Cases of Non-Academic Discipline: 2016-17

JURISDICTIONAL INFORMATION:

Section 5.6 of the *Terms of Reference* for the University Affairs Board provides that:

The Board receives, annually from its assessors, reports on matters within its areas of responsibility, (for example, but not limited to, trademark licensing, **non-academic discipline**, and submission of audited financial statements of student societies) including statements of current issues, opportunities and problems, and recommendations for changes in policies, plans or priorities that would address such issues.

Section 5 of the *Memorandum on the Maintenance and Use of Records of Non-Academic Discipline Proceedings*, which is appended to the *Code of Student Conduct, 2002*, provides that:

Decisions of the Hearing Officer, including the name of the respondent, the offence and the sanction, shall be reported to the Vice-President & Provost, who shall convey the information, anonymously and in statistical form, annually to the University Affairs Board.

GOVERNANCE PATH:

1. **University Affairs Board [For Information] (November 20, 2017)**

PREVIOUS ACTION TAKEN:

The previous report was presented to the University Affairs Board on May 25, 2016. A verbal update was provided by Professor Sandy Welsh, Vice-Provost, Students on June 1, 2017.

HIGHLIGHTS:

The *Code of Student Conduct*, together with other specific codes of conduct such as residence, athletics facilities, and library use codes, sets out expectations for student behaviour and prescribes processes for dealing with behaviour that is prohibited under the *Code*.

In October 2009, the Office of the Vice-Provost, Students undertook a process review of the *Code of Student Conduct* to consider administrative and procedural issues, including University-wide consistency of approach and application where appropriate. The review prompted the development of a more robust structure in order to support the Policy. Efforts were made to support divisional appointments by Division Heads, the Student's Companion to the Code document was published to assist students, staff and faculty in understanding and interpreting the *Code*. Additionally, workshops were developed in partnership with the Appeals, Discipline and Faculty Grievances Office to assist those responsible for administering the *Code* at the divisional level.

The *Code of Student Conduct, 2002* provides that decisions of Hearing Officers are conveyed to the University Affairs Board. For reporting purposes, the reporting year corresponds to the academic year - from July 1 - June 30. The data is collated based on the academic year in which a case is closed.

Code of Student Conduct cases may be concluded by a number of means; including an informal resolution, a hearing, the withdrawal of charges or addressing the matter under another code, policy or guideline.

The information presented within this report relates to concluded *Code of Student Conduct* cases for the 2016-2017 academic year. The report provides statistics regarding types of offenses, divisional statistics, interim measures and conditions, concluded cases, and timeliness under the *Code of Student Conduct*.

FINANCIAL AND/OR PLANNING IMPLICATIONS:

There are no financial implications.

RECOMMENDATION:

For Information.

DOCUMENTATION PROVIDED:

Summary of Divisional Non-Academic Discipline Cases.

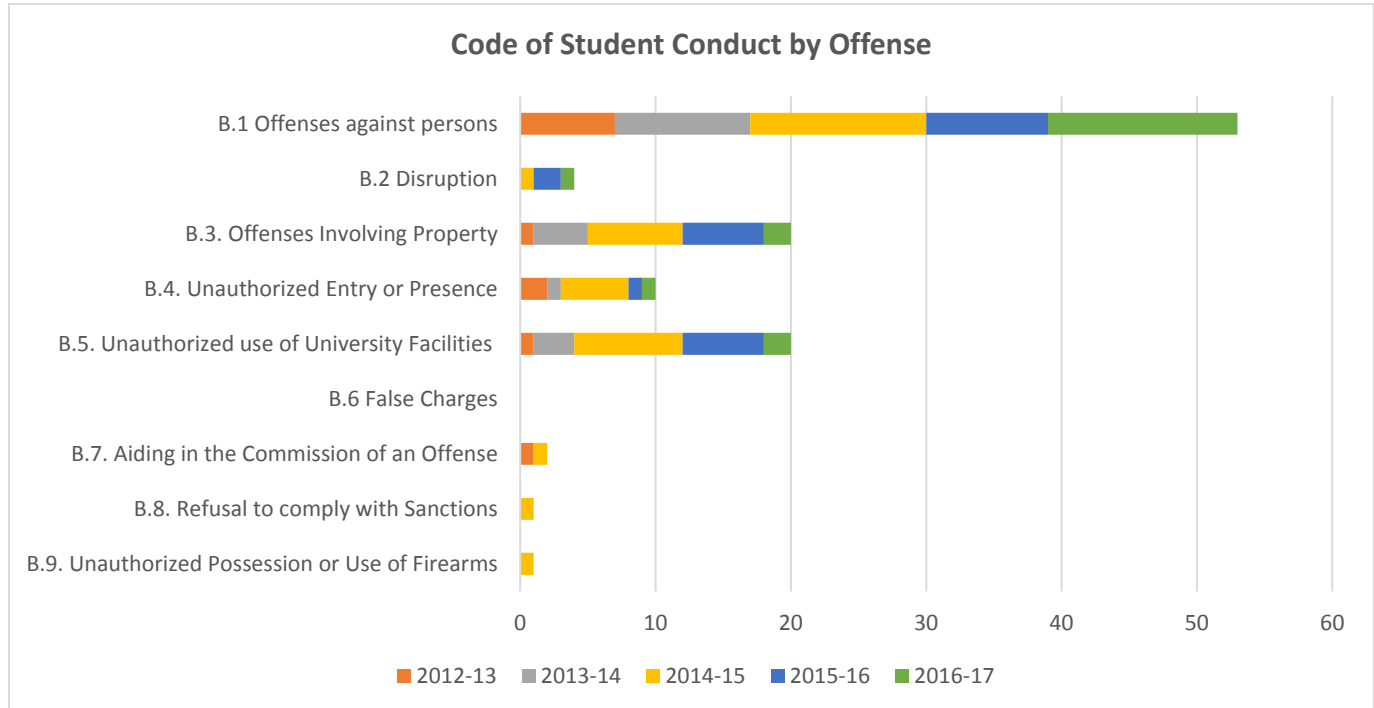
Summary of Non-Academic Discipline Cases

The information presented within this report relates to concluded Code of Student Conduct cases for the 2012-2013 to 2016-2017 academic years. The data within the report is categorized based on the date that the matter concluded.

TABLE 1 – Type of Offenses & Total Cases¹

(July 1 – June 30)

Offense	2012-13	2013-14	2014-15	2015-16	2016-17
B.1 Offenses against persons	7	10	13	9	14
B.2 Disruption	0	0	1	2	1
B.3. Offenses involving property	1	4	7	6	2
B.4. Unauthorized Entry or Presence	2	1	5	1	1
B.5. Unauthorized use of University facilities, equipment or services	1	3	8	8	2
B.6 False charges	0	0	0	0	0
B.7. Aiding in the Commission of an Offense	1	0	1	0	0
B.8. Refusal to comply with sanctions	0	0	1	0	0
B.9. Unauthorized Possession or Use of Firearms or Ammunition	0	0	1	0	0
Total Offenses by Year	12	18	37	26	20
Total Cases by Year	9	13	21	19	16



¹ The numbers presented here relate to the number of alleged offenses under the Code and do not correlate to the total number of cases. It is possible for a Code of Student Conduct case to involve more than one offense to be investigated as part of the allegations.

TABLE 2 - Cases by Division

(July 1 – June 30)

Division	2012-13	2013-14	2014-15	2015-16	2016-17
Faculty of Arts & Science					
<i>Innis College</i>	0	1	0	0	0
<i>New College</i>	0	2	3	1	0
<i>St. Michael's College</i>	0	1	2	2	1
<i>Trinity College</i>	0	0	0	0	2
<i>University College</i>	3	0	4	2	0
<i>Victoria College</i>	1	0	0	1	1
<i>Woodsworth College</i>	1	1	1	1	1
University of Toronto Mississauga	0	2	5	1	1
University of Toronto Scarborough	0	4	1	3	4
Faculty of Applied Science & Engineering	2	0	2	1	2
John H. Daniels Faculty of Architecture, Landscape & Design	0	0	0	0	0
Faculty of Dentistry	0	0	0	0	0
Faculty of Kinesiology & Physical Education	0	1	0	3	1
Faculty of Law	0	0	0	1	0
Faculty of Music	0	0	0	0	1
Lawrence S. Bloomberg Faculty of Nursing	0	0	0	0	0
Ontario Institute for Studies in Education	0	0	1	0	0
Leslie Dan Faculty of Pharmacy	0	0	0	0	0
School of Continuing Studies	0	0	0	0	0
School of Graduate Studies	2	0	2	3	2
Transitional Year Program	0	1	0	0	0
Total	9	13	21	19	16

* The School of Graduate Studies oversees the administration of the Code for Graduate Students in consultation with the home division.

Note: The Faculty of Medicine, at their discretion, uses alternative processes for handling complaints made, offences committed, or unacceptable behavior by learners and medical trainees. See

www.md.utoronto.ca/policies.

TABLE 3 - Cases Involving Interim Measures or Conditions

(July 1 - June 30)

	2012-13	2013-14	2014-15	2015-16	2016-17
Interim Measures	1	1	4	2	5
Interim Conditions	0	4	1	3	5

TABLE 4 - Hearings

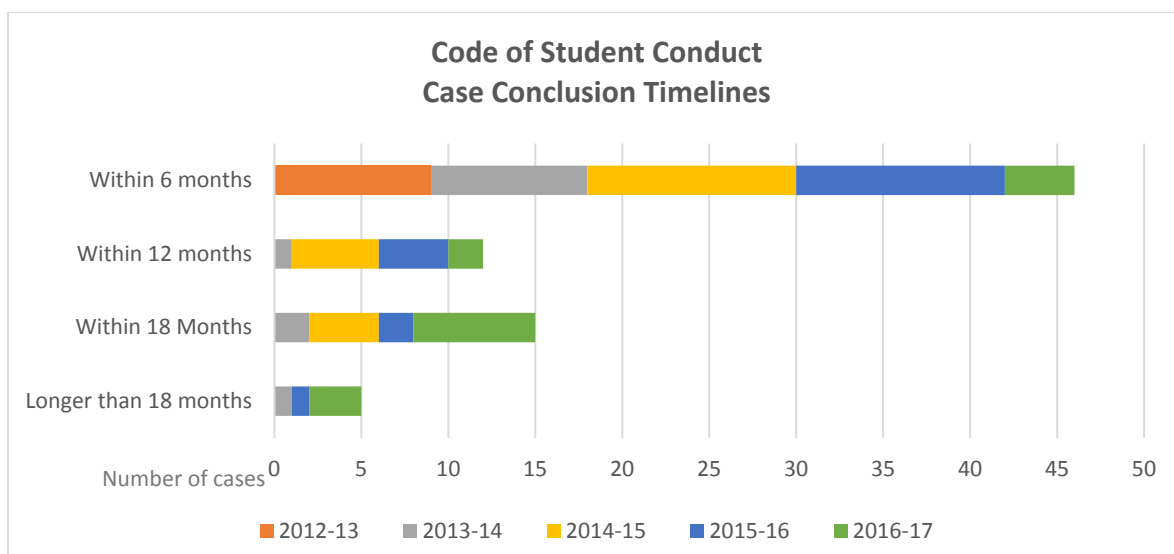
(July 1 - June 30)

	2012-13	2013-14	2014-15	2015-16	2016-17
Hearings	0	0	1	0	0

TABLE 5 – Time between Date of Offense and Case Conclusion²

(July 1 – June 30)

Year	Longer than 18 months	Within 18 Months	Within 12 months	Within 6 months
2012-13	0	0	0	9
2013-14	1	2	1	9
2014-15	0	4	5	12
2015-16	0	1	4	12
2016-17	3	7	2	4
Total	4	13	12	46



² Some cases may be re-opened